



ASHRAE

Technology for a Better Environment

ASHRAE TC 1.5

2013 Winter Conference Meeting Minutes
Monday, January 28, 2013, 6:30PM – 9:00 PM
Dallas

Meeting called to order at 6:35 PM.

Introductions/Roll Call: No Quorum

Section 1 Head Announcements: roster update needs to be submitted by Jan 29 PM, important to maintain membership and web site.

Handbook:

ACTION ITEM: All – review Tim Dwyer BIM Guide

ACTION ITEM: Galler – assign Handbook Chapter review members

Research:

Current funds are committed, but future RTARs are lacking and being solicited.

BOD is editing Research Plan, input is solicited.

RAC reworking RTAR process to simplify, but increasing rigor of review.

1468-RP has been completed following no-cost extension. Submission of final report is pending minor edits, expected in February 2013.

Follow-on to 1468-RP will go directly to Work Statement with Branson drafting.

ACTION ITEM: Kennedy, Branson, Clayton – draft letter for ASHRAE Society to send to software developers to enhance critical functionality.

Three RTARs under development: Pouchak, Branson (WS), Roth

Innovation Research Grants being solicited

Emerging Apps:

Insert Norm's report here.

Suggestion to rename committee to Computing Applications.

Program:

Program Subcommittee minutes from San Antonio distributed. Eight program proposals submitted for Dallas, 3 accepted.

Denver program submission date Feb 11, Mar 25 notice of acceptance

Website:

Landing page has been updated.

ACTION ITEM: Subcommittee Chairs – update your web site sections.

T&P:

No Forum or Quorum, so no progress made.

Chair's Report:

Membership roster needs to be revised to fill roll-offs.

ACTION ITEM: Galler – post Section announcements on web site.

Old Business:

None

New Business:

New ASHRAE Meeting App available in Dallas. Generally positive response.

Next Meeting Time:

Meeting time for Denver (June 22-26, 2013)

Meeting Adjourned at 9:15 PM

San Antonio Action Items

Who	When	What
Hitchcock	ASAP	Email approved minutes to Mark Weber
Hitchcock	Aug2012	Follow up with Adam Hinge on procedure and submit Chair Recommendation. Email Long with necessary submittals.
Roth (Welle and Hitchcock)	Aug15	Journal article working group to have draft written by August 15
Galler	ASAP	Update web home page to SGPC 20, and put a link to the SGPC-20 web site on the TC1.5 web site.
Galler	ASAP	Look into members only access via SGPC 20 web site
Chair – Welle, Hitchcock, Lewis, Galler, Pouchak, Crosby, Long	Fall2012	Web Site WG: devise site content and organization wish list for public access to Use Case documents and element compendiums
Welle, Barnaby	Summer2012	Use Case WG: Barnaby draft Load Calcs Use Case by elaborating G20 example (July 31), Welle review and revise content based on EnergyPlus.
Galler	ASAP	review BACnet Use Cases for content development
Pouchak	ASAP	send email to SGPC20 with additional information on RTAR on BAS integration for small buildings
Welle	Spring2013	Propose new format of Use Case documentation to update it with graphics (e.g., Visio templates), and consider use of social media web site for online collaborative development of Use Cases.
Hitchcock		make contacts within BIM-MTG and ASHRAE Staff to explore alternatives to publication of addenda
Lewis, Hitchcock, Barnaby	Aug	Lewis and Hitchcock complete draft of WS 1609, Barnaby review